

**FINANCE, GENERAL PURPOSES AND ESTATES COMMITTEE OF THE BOARD
OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Wednesday, 12 May 2021**

Minutes of the meeting of the Finance, General Purposes and Estates Committee of
the Board of Governors of the City of London Freeman's School held at Virtual
Meeting - Accessible Remotely on Wednesday, 12 May 2021 at 9.00 am

Present

Members:

Nicholas Goddard (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Deputy Roger Chadwick
Michael Hudson
Andrew McMillan
Councillor Chris Townsend

Officers:

Roland Martin	- Headmaster of the City of London Freeman's School
Jo Moore	- Bursar, City of London Freeman's School
Stuart Bachelor	- Deputy Head, City of London Freeman's School
Steven Reynolds	- Chamberlain's Department
Nicholas Basye	- Chamberlain's Department
Polly Dunn	- Town Clerk's Department
Sarah Phillips	- Town Clerk's Department

1. APOLOGIES

There were no apologies.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN
RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 21 January 2021, be approved as an accurate record.

**4. ANNUAL REVIEW OF RISK REGISTERS FOR: CITY OF LONDON
FREEMEN'S SCHOOL BURSARY FUND AND CHARITIES ADMINISTERED
IN CONNECTION WITH THE CITY OF LONDON FREEMEN'S SCHOOL**

Members considered a joint report of the Chamberlain and the Bursar regarding the annual review of risk registers for: City of London Freeman's School Bursary Fund and Charities Administered in Connection with the City of London Freeman's School.

RESOLVED, that Members agree that the registers satisfactorily set out the risks facing the charities and agree that there are appropriate measures in place to mitigate those risks.

5. **DEPUTY HEAD'S REPORT ON POLICIES**

Governors considered a report of the Headmaster regarding policies.

A correction was made on the cover report. The Equal Opportunities Policy was not new, and it is not statutory, the only changes made to it were in response to the issues raised by the Black Lives Matter movement and Everyone's Invited campaigns.

RESOLVED, that Members approve the Transport Policy and Equal Opportunities Policy.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

A question was raised on what steps were being taken to mitigate student parking on local residential roads. The Chairman noted that this would be taken up with the Headmaster outside of the meeting and was a matter that needed to be taken seriously to ensure good relationships were maintained with residents.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED, That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

9. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 21 January 2021, be approved as an accurate record.

10. **OUTSTANDING ACTIONS**

Governors received a report of the Town Clerk regarding the Board's outstanding actions.

11. **DEPUTY HEAD'S NON-PUBLIC REPORT ON POLICIES**

Governors considered a report of the Headmaster regarding non-public policies.

12. **FINANCIAL INFORMATION DASHBOARD**

Governors received a joint report of the Chamberlain and the Bursar regarding the School's Financial Information Dashboard.

13. **BURSAR'S REPORT**

Governors received a report of the Bursar regarding various School matters.

14. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no other business.

The meeting ended at 10.01 am

Chairman

**Contact Officer: Polly Dunn
polly.dunn@cityoflondon.gov.uk**